

WORD ALIVE 2019: Additional Needs Child Registration form

Dear Parents/Carers,

We are very excited to share the week with you and your family and we would like to be able to support your child as best as we can. Please could you fill in the information below giving as much detail as you can so that we can be really prepared for the week ahead.

Name of child: _____ **Age of child:** _____

Parent's/Carer's names: _____

Mobile number in case of emergencies: _____

What additional needs does your child have: _____

Does your child have any allergies or other medical needs? Please give details.

How does your child communicate? (For example, non-verbal, smiles, shakes/nods head, other gestures)? What is the best way others can communicate with him/her (For example, Makaton, PECS, etc.)?

What would make your child upset (for example; loud noises, unstructured times, lack of direction, etc)?

If they are upset, what would help to settle them (For example; singing, taken to a quieter area, physical exercise, schedules, etc)?

What activities/toys/objects motivate and engage your child?

Is there anything we should be aware of when eating/drinking?

If your child needs to use the toilet during the programme what is the best way to support them in this?

Please provide any additional information that would be useful in supporting your child during the sessions. _____

We want all children to have fun and engage fully within the programme. However, there may be occasions when your child might benefit best from being taken out of the main hall for short periods of time until they are calm and ready to join in the sessions again.

Do you give permission for an adult from the Additional Needs Team to take your child out of the hall and to take them around the site? They will never go off site and will always return to the main hall at the end of the session for your collection. YES/NO

If you have any further queries/concerns or need any further information I am on site all week and will always be available during the sessions across all of the children's venues.

I am also available on my mobile **07912887026**

Looking forward to a brilliant week with you and your family.

Eleri Holmes

Additional Needs Team Leader